

Service Contract

This Service Contract is made on [_____] between:

Service Provider: Beaphoenix Webdesign Ltd.

Company Address: 16 Devonia Gardens, London, N18 1AF

Company Registration Number: 13639906

Client: [_____]

Client Address: [_____]

The Service Provider agrees to provide the following services in accordance with the terms and conditions outlined in this contract, as per the selected package:

Selected Package: [_____]

1. Obligations of the Service Provider:

The Service Provider agrees to:

- 1.1. Provide maintenance services for the client's website, including updates, backups, and technical support.
- 1.2. Post regular content on the client's Facebook and Instagram accounts as agreed in the package.
- 1.3. Design marketing materials, including leaflets and business cards, as per the package specifications.
- 1.4. Provide eCommerce management services, including order processing and customer support.
- 1.5. Offer NFC cards and stickers for enhancing business connectivity (if applicable to the package).
- 1.6. Change website design every 6 months (only applicable to the higher-tier package).

2. Obligations of the Client:

The Client agrees to:

- 2.1. Provide the Service Provider with timely access to website hosting, domain, and other credentials necessary for performing updates.
- 2.2. Supply any required content, including text and images, for website and social media updates.
- 2.3. Review and approve deliverables such as leaflets, business cards, and design changes within a reasonable timeframe.
- 2.4. Make payments as per the agreed schedule, with options for monthly, 6-month, or yearly installments.
- 2.5. Communicate any issues or concerns regarding the services in a timely manner, allowing the Service Provider to address them promptly.

3. Responsibilities of the Service Provider:

- 3.1. Ensure that the client's website is kept secure and fully functional.
- 3.2. Provide updates to the client on the performance of the website and social media platforms, including analytics.

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- 3.3. Respond to any technical issues within [_____] upon receiving a notification from the client.
- 3.4. Respect the confidentiality of the client's data and not disclose it to third parties without consent.

4. Responsibilities of the Client:

- 4.1. Provide accurate and truthful information for website updates and social media posts.
- 4.2. Maintain up-to-date payment records and notify the Service Provider of any changes to billing information.
- 4.3. Inform the Service Provider of any changes in business or marketing objectives that may impact the services provided.

5. Term and Termination:

- 5.1. This contract is valid for the duration of the package period selected by the client.
- 5.2. Either party may terminate this agreement by providing [30 days] written notice.
- 5.3. The Service Provider reserves the right to suspend services if payments are not received within [7 days] of the due date.

- 5.4. Any additional services or extras not included in the selected package will be charged at a rate of £30 per hour, or at a mutually agreed upon price.

6. Payments and Fees:

- 6.1. The total cost for the services provided will be [_____] as per the selected package.
- 6.2. Payments shall be made on a [monthly, 6-month, or yearly] basis via [payment methods].
- 6.3. Late payments will incur a [5%] late fee after [7 days].

7. Miscellaneous:

- 7.1. This agreement is governed by the laws of the United Kingdom, particularly the following:
 - The Consumer Rights Act 2015
 - The Data Protection Act 2018
 - The Electronic Commerce Regulations 2002
- 7.2. Any disputes arising from this contract shall be resolved through arbitration in the United Kingdom.

Signatures:

Beaphoenix Webdesign Ltd. _____
Director George Tirca

Client _____